Portsmouth City Council Scrutiny Scoping Document

Scrutiny Panel	Education, Children and Young People
Topic	School attendance with a focus on transitional years
Purpose of enquiry inc. potential outcomes.	This topic was agreed by the Scrutiny Management Panel on 16 January 2023 To understand the main reasons for school absence
(The remit to be clear and concise as this statement forms the backbone of the enquiry)	in transitional years, particularly Years 6 to 7 and Years 11 to 12 and to review the Council's and wider Portsmouth Education Partnership strategies to improve school attendance
	To investigate where there is good practice and where there is scope for improvement in relation to the transition years into secondary.
Reason for enquiry	To consider the drop in school attendance and increase in suspensions following transition to year 7.
Enquiry format	Three formal evidence gathering meetings.
Corporate Priority linked to	A city of lifelong learning
Relevant Cabinet Member(s)	Cllr Horton, Cabinet Member for Children, Families and Education
Relevant officers	Sarah Daly, Director of Children, Families and Education Mike Stoneman, Deputy Director, Education Liz Robinson, Head of Inclusion
	Debbie Anderson, Head of School Improvement and Early years
	Sarah Christopher, PEP and Inclusion Manager Neil Stevenson, Admissions, Attendance, Exclusions and Reintegration Manager
Consultees & stakeholders	Headteachers / Principals - schools PEP Strategic Board Members (includes all 14 MAT leads) Parents and carers
Start Date	Late January/early February 2023
Target Completion Date	End of March 2023